

CONTACT FORM

INFORMATION ON THE PROCESSING OF PERSONAL DATA

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and the EU Council on April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Data Protection Directive) (hereinafter referred to as the „**GDPR**”, and referred to in Polish as „**RODO**”), we hereby inform you of the following:

1. PERSONAL DATA ADMINISTRATOR

1. The following entities are personal data administrators:

- a. Winiary residential spółka z ograniczoną odpowiedzialnością sp.k., a limited partnership located in Warsaw (ul. Wspólna 47/49, 00-684 Warszawa) and registered in the register of entrepreneurs maintained by the District Court of Warsaw, 12th Commercial Division of the National Court Register under KRS number: 0001049203, REGON: 525942856, NIP: 7011157306, as the investor (the „**Administrator**”).
- b. Trei Real Estate Poland sp. z o.o., a limited liability company located in Warsaw (ul. Wspólna 47/49, 00-684 Warszawa), and registered in the register of entrepreneurs maintained by the District Court of Warsaw, 12th Commercial Division of the National Court Register under KRS number: 183150, with authorised capital of PLN 147,125,000.00, REGON: 356782455, NIP: 1070010300, as the parent company of the capital group (the „**Administrator 2**”).

The Administer has a website at www.up2u-rent.pl, and can be contacted by post or in person at their address, as well as by email at: odo@treirealestate.com

2. PURPOSE AND LEGAL BASIS FOR PROCESSING PERSONAL DATA

Your personal data are processed for the following purposes:

1. HANDLING CORRESPONDENCE, including responding to messages sent to the Administrator, based on the legitimate interest of the Administrator (Article 6(1)(f) of the GDPR), which is to contact and maintain relationships with clients and individuals interested in the Administrator’s area of activities;
2. SENDING COMMERCIAL INFORMATION REGARDING THE ADMINISTRATOR’S AREA OF ACTIVITIES, based on the legitimate interest of the Administrator (Article 6(1)(f) of the GDPR), which involves conducting marketing activities regarding the persons who agreed to receiving commercial information from the Administrator using a specified communication method (phone or email address);
3. ARCHIVING DOCUMENTS AND MESSAGES, including business-related correspondence created by the Administrator based on the legitimate interest of the Administrator, which is the need to document and maintain evidence of business activities in compliance with

current regulations, and to use the archived material for raising, establishing or defending from claims (Article 6(1)(f) of the GDPR).

3. DATA RECIPIENTS AND TRANSFER OF PERSONAL DATA OUTSIDE THE EEA

1. Personal data may be shared with entities that cooperate with the Administrator under contractual agreements. For example, data may be provided to entities that provide information and marketing assistance to the Administrator (such as entities sending informational bulletins, letters, invitations or other communications and materials on behalf of the Administrator), to entities that provide IT services to the Administrator, including maintaining and servicing IT systems, data hosting and providing cloud services, to email, document archiving and destruction providers, to postal or courier operators and consulting firms cooperating with the Administrator. Additionally, personal data may be disclosed to the authorities or public entities (or entities performing public functions) authorised to receive such data under applicable law.
2. Personal data will generally not be transferred outside the European Economic Area. If such a transfer does occur in the future — which can happen, among others, due to the Administrator's potential use of cloud-based IT solutions or support centres outside the European Economic Area — the Administrator will facilitate a mechanism that complies with EU law to legalise the transfer and ensure that personal data is adequately protected. The persons affected will be informed in advance of any such transfers.

4. RETENTION PERIOD FOR PERSONAL DATA

Personal data will be processed for as long as the Administrator is conducting its business activities, unless (i) consent to receive commercial information is effectively withdrawn or (ii) an objection to processing personal data for this purpose is made earlier.

5. VOLUNTARY PROVISION OF PERSONAL DATA

Providing your personal data to the Administrator is entirely voluntary. Failure to provide such information will prevent the use of the available methods for receiving information about the Administrator's activities.

Providing your personal data is required for corresponding with the Administrator.

6. PROFILING AND AUTOMATED DECISIONS

The data processed for the purposes outlined herein will not be used for profiling, and no automated decisions will be made concerning individuals whose data are being processed.

7. RIGHTS OF INDIVIDUALS WHOSE PERSONAL DATA ARE PROCESSED

1. Individuals whose data are processed, in connection with the processing of personal data by the Administrator, have the following rights:

- a. based on Article 15 of GDPR – the right to access their personal data;
- b. based on Article 16 of GDPR – the right to rectify their personal data;
- c. based on Article 17 of GDPR – the right to request the deletion of their personal data;
- d. based on Article 18 of GDPR – the right to request a restriction on how their personal data is processed;
- e. based on Article 21 of GDPR – the right to object to the processing of their data if such processing is based on the Administrator's legitimate interests.

2. The above rights can be exercised by submitting a request to the Administrator via email at odo@treirealestate.com or by post to the Administrator's address, or in person at the Administrator's registered office. Additionally, in case of regular commercial communications, the person can opt out by clicking the relevant unsubscribe link found at the end of each message. Doing so will be treated as a withdrawal of their consent or an objection to receiving the type of communication related to such objection.

3. Individuals whose data are processed, in connection with the processing of personal data by the Administrator, also have the right to submit a complaint with the relevant supervisory authority, including in the country of their habitual residence, place of employment or place of the alleged infringement. In Poland, the supervisory authority is the Head of the Personal Data Protection Administration (Prezes Urzędu Ochrony Danych Osobowych), located at: ul. Moniuszki 1A, 00-014 Warsaw.